

VANCOUVER SCHOOL DISTRICT NO. 37
Clark County
Vancouver, Washington

September 8, 2020

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

At 5:00 p.m. the regular meeting of the Board of Directors convened via Zoom and all members of the Board were present.

Special Recognitions

None

Reports from Student Representatives

None

Audience Participation

Yes

Approval of Minutes

None

CONSENT AGENDA

1. Employment Report, Certificated and Classified Personnel

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1) Resignation(s) of Certificated Personnel

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Washington Service Years</u>	<u>Last Day of Employment</u>
Beckel, Paul	Skyview Dean of Students	Other Employment	5.1	08/01/20
Beltran, Gwendolyn	Thomas Jefferson Nurse	Leaving Area	0.6	09/18/20
Grassi, Julie	Hough Teacher	Retirement	38.0	08/31/20
Greenberg, Kelly	Walnut Grove Counselor	Other Employment	3.9	08/01/20
Kockritz, Kimberly	Anderson Teacher	Other .7 Work .3 Resign	12.9	08/31/20
Krase, Cheryl	Thomas Jefferson Teacher	Health	8.0	08/01/20

Reich, Sheena	Alki Teacher	Leaving Area	1.0	08/01/20
Sharpe, Kyle	Chinook Teacher	Health	2.0	08/01/20

Recommendation: That the resignation(s) of the above-listed personnel be accepted.

2) Employment of Certificated Personnel, 2020-2021 School Year

<u>Name & Education</u>	<u>Experience Assignment</u>	<u>Tentative Base</u>	<u>Contract Step</u>	
Bouton, Tara	4 Years MA 2012	Skyview (.4) Social Studies (One year contract in accordance with RCW 28A.405.900)	MA0	4
Buckingham, Chelbie	1 Year BA 2019	Anderson Dual Language Grade 3	BA0	1
Buscho, Elizabeth	No Experience MA 2020	VECC (.5) Early Childhood Special Education (One year contract in accordance with RCW 28A.405.900)	MA0	0
Childers, Luisa	6 Years MA 2008	Gaiser Dual Language	MA90	6
Diffenbaugh, Michele	1 Year MA 2019	Lake Shore/Walnut Grove Counselor (One year contract in accordance with RCW 28A.405.900)	MA0	1
Fouts-Carrico, Rachel	13 Years MA 2001	VSAA (.3) Health, Yearbook and CTE Career Guidance (One year contract in accordance with RCW 28A.405.900)	MA45	13
Gordon, Nichole	15 Years MA 2005	Alki Special Education - SCP	MA0	15

2) Employment of Certificated Personnel, 2020-2021 School Year (con't.)

<u>Name & Education</u>	<u>Experience Assignment</u>	<u>Tentative Base</u>	<u>Contract Step</u>	
Lenahan, Kristin	12 Years MA 2006	Lieser (.25) Career Choices (One year contract in accordance with RCW 28A.405.900)	MA90	12
Molyneux, Chris	7 Years MA 2013	Columbia River (.2) Science/Math (One year contract in accordance with RCW 28A.405.900)	MA90	7
Muller, Bianca	16 Years MA 2004	Skyview Dean of Students	MA0	16
O'Brien, Kieran	3 Years MA 2012	Lieser Spanish	MA0	3
Reese, Heidi	8 Years MA 2009	Skyview (.2) English (One year contract in accordance with RCW 28A.405.900)	MA45	8
Ribelin, Kirstin	9 Years MA 2019	Lieser (.23) Career Choices (One year contract in accordance with RCW 28A.405.900)	MA90	9
Swoboda, Jolene	5 Years BA 2012	Roosevelt/Minnehaha Special Education - Learning Support (One year contract in accordance with RCW 28A.405.900)	BA0	5

2) Employment of Certificated Personnel, 2020-2021 School Year (con't.)

<u>Name & Education</u>	<u>Experience Assignment</u>	<u>Tentative Base</u>	<u>Contract Step</u>	
Weintraub, Aram	5 Years BA 2012	iTech (.17) Math (One year contract in accordance with RCW 28A.405.900)	BA0	5

Recommendation: That the above-listed personnel be employed for the 2020-2021 school year in accordance with RCW 28A.405.220, as it pertains to newly employed personnel with public school districts in the state of Washington.

3) Employment of Certificated Personnel With Limited Certificate, 2020-2021 School Year

<u>Name & Education</u>	<u>Experience Assignment</u>	<u>Tentative Base</u>	<u>Contract Step</u>	
Heilman, Lynda	No Experience MA 2020	Hudson's Bay (.4) Science (One year contract in accordance with RCW 28A.405.900)	MA0	0

Recommendation: That the above-listed personnel be employed for the 2020-2021 school year in accordance with RCW 28A.405.220, as it pertains to newly employed personnel with public school districts in the state of Washington and WAC 181-79A-231 pertaining to conditional teaching certificates.

4) Employment of Certificated Personnel Out-of-Endorsement, 2020-2021 School Year

<u>Name & Building</u>	<u>Certificate Number</u>	<u>Endorsement Area(s)</u>	<u>Out-of-Endorsement Assignment</u>
De La Fuente Hernandez, Carlos McLoughlin	536959J	Emergency Substitute Teacher	Spanish
Lau, Doris Franklin	529032E	Emergency Substitute Teacher	Chinese Immersion

Recommendation: That the above-listed personnel be employed for the 2020-2021 school year under WAC 181-82-110 pertaining to out-of-endorsement assignments.

5) Rescission of Employment of Certificated Personnel

<u>Name & Education</u>	<u>Experience Assignment</u>	<u>Tentative Base</u>	<u>Contract Step</u>	
Preudhomme, Keitha	18 Years MA 1998	Special Services Nurse (One-year contract in accordance with RCW 28A.405.900)	MA90	16

Recommendation: That the rescission of employment of the above-listed personnel be approved.

6) Change(s) in Contract Status

<u>Name</u>	<u>From:</u>	<u>To:</u>	<u>Date</u>
Avila, Lily	One Year Contract	Provisional	09/01/20
Boe, Taylor	One Year Contract	Provisional	09/01/20
Buckingham, Chelbie	Provisional	Classroom Consultant	09/01/20

6) Change(s) in Contract Status (con't.)

<u>Name</u>	<u>From:</u>	<u>To:</u>	<u>Date</u>
Caouette, Brian	One Year Contract	Provisional	09/01/20
Carter, Caleb	One Year Contract	Provisional	09/01/20
DeKlyen, Morgan	One Year Contract	Provisional	09/01/20
Elliott, Robert	One Year Contract	Provisional	09/01/20
Fleming, Alissa	One Year Contract	Provisional	09/01/20
Geenty, Jordyn	One Year Contract	Provisional	09/01/20
Godell, Erica	One Year Contract	Provisional	09/01/20
Hamann, Patricia	One Year Contract	Provisional	09/01/20
Harbeson, Teira	One Year Contract	Provisional	09/01/20
Hulsizer, Donald	One Year Contract	Provisional	09/01/20
Jabari, Emaad	One Year Contract	Provisional	09/01/20
Lentz, Danae	One Year Contract	Provisional	09/01/20
Lind, Karl	One Year Contract	Provisional	09/01/20
Lumba, Jessica	One Year Contract	Classroom Consultant	09/01/20
Marcus, David	One Year Contract	Provisional	09/01/20
McCarstle, Natalie	One Year Contract	Provisional	09/01/20
Mellman, Lisa	One Year Contract	Provisional	09/01/20
Noah, Garrett	One Year Contract	Provisional	09/01/20
Perez, Geovanni	One Year Contract	Provisional	09/01/20

6) Change(s) in Contract Status (con't.)

<u>Name</u>	<u>From:</u>	<u>To:</u>	<u>Date</u>
Stuewe, Ryan	One Year Contract	Classroom Consultant	09/01/20
Takayoshi, Meghan	One Year Contract	Provisional	09/01/20
Thurber, Ashley	One Year Contract	Provisional	09/01/20
Vera, Marien	One Year Contract	Provisional	09/01/20
Wargo, Tessa	One Year Contract	Provisional	09/01/20
Yasu, Juanita	One Year Contract	Provisional	09/01/20

Recommendation: That the contract status change(s) for the above-listed personnel be revised accordingly.

7) Request(s) for Leave of Absence Without Pay, Certificated Personnel

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Dates of Leave</u>	
			<u>To Begin</u>	<u>Through</u>
Aske, Kelsey	ITS TOSA	Family	09/01/20	10/02/20
Aske, Kelsey	ITS TOSA	Family .6 Work .4 Leave	10/05/20	02/26/21
Brockman, Luke	VSAA Teacher	Family	09/01/20	11/20/20
Byrne, Michelle	ITS TOSA	Family	09/08/20	10/23/20
Carlson, Timothy	Teacher iTech	Family .5 Work .17 Leave	09/01/20	06/16/21

7) Request(s) for Leave of Absence Without Pay, Certificated Personnel (con't.)

Name	Assignment	Reason	Dates of Leave	
			To Begin	Through
Fojtik, Angela	Flex Academy Teacher	Family .8 Work .2 Leave	09/01/20	06/16/21
Luna, Jacqueline	Gaiser Teacher	Family	09/16/20	06/16/21
Mendoza Rodriguez, Juan	McLoughlin Teacher	Family	09/01/20	10/30/20
Mendoza Rodriguez, Juan	McLoughlin Teacher	Family	12/01/20	12/18/20
Menendez, Shannon	Anderson Teacher	Other	09/01/20	06/16/21
Steinberg, Erica	McLoughlin Teacher	Family	09/01/20	12/04/20
Tanaka-Menasian, Elaine	McLoughlin Teacher	Family	09/01/20	12/18/20
Yoshida, Christine	Lake Shore Counselor	Family	12/07/20	06/16/21

Recommendation: That the request(s) from the above-listed personnel for leave of absence without pay for the time specified be granted in accordance with provisions of district regulation No. 4161.2.

8) Rescission(s) of Request for Leave of Absence Without Pay, Certificated Personnel

Name	Assignment	Reason	Dates of Leave	
			To Begin	Through
Marcial Garcia, Rebecca	Ogden Teacher	Family	09/01/20	10/30/20

Recommendation: That the board approve the rescission(s) of leave of absence without pay for the above listed personnel.

9) Resignation(s) of Classified Personnel

Name	Assignment	Reason	V.S.D. Service Years	Last Day of Employment
Breuer, Shari	Leave Paraeducator	Other	11.7	08/01/20
Colby, Paula	Fort Vancouver Secretary	Retirement	36.3	01/29/21
Griffin, Ginger	Jason Lee Paraeducator	Education	2.0	08/31/20
Hardin, Nicholas	Maintenance HVAC Technician	Leaving Area	5.8	08/31/20
Hobson, William	Fir Grove Paraeducator	Education	2.0	08/01/20
Hugo, Bryan	Safety District Resource Officer	Education	3.3	08/31/20
James, Robynn	Hough Paraeducator	Family	.8	06/19/20
Kesler-Salvey, Marlene	On Leave Cook	Retirement	22.0	09/05/20

9) Resignation(s) of Classified Personnel (con't.)

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>V.S.D. Service Years</u>	<u>Last Day of Employment</u>
Krocka, Zacheria	Columbia River Paraeducator	Education	1.0	08/01/20
Lawrence, Caylah	Lakeshore Paraeducator	Education	2.5	08/01/20
Peterson, Diane	Fruit Valley Paraeducator	Retirement	15.7	08/31/20
Rieuo, Shermick	JPC Bilingual Interpreter/ Translator	Other	1.0	09/03/20
Sawyer, Eddie	ITS Network Specialist	Other Employment	28.2	08/21/20
Schlecter, Shirley	Franklin Paraeducator	Retirement	18.2	08/31/20
Schnidrig, Joy	VSAA Enrollment Clerk	Retirement	31.0	12/18/20
Weber, Christy	Roosevelt Paraeducator	Other Employment	.5	08/01/20
Weinhart, Erich	Gaiser Middle School Swing Lead Custodian	Retirement	23.8	10/31/20
Recommendation:	That the resignation(s) of the above-listed personnel be accepted.			

10) Termination(s) of Classified Personnel

<u>Name</u>	<u>Assignment</u>	<u>V.S.D. Service Years</u>	<u>Last Day of Employment</u>
Gabel, Suzanne	Transportation Bus Driver	1.8	09/08/20

Recommendation: That the termination(s) of the above-listed personnel be accepted.

11) Employment of Classified Personnel

<u>Name</u>	<u>Location/Assignment</u>	<u>Beginning</u>
Martin, Sarah	Fir Grove Paraeducator	09/01/20
Mikaele, Theodore	Fort Vancouver/Program Site Specialist (Temporary)	09/01/20
Smith, Shea	Fir Grove Paraeducator	09/01/20
Wilson, Jessica	Transportation Assistant Dispatcher/Routing Specialist	08/17/20

Recommendation: That the employment of the above-listed personnel be approved as listed in accordance with the conditions and hourly wages as stipulated in the negotiated agreement for the classification for the school year indicated.

12) Rescission of Employment of Classified Personnel

Name	Location/Assignment	Beginning
Kok, Monica JPC	Intervention Specialist (Temporary)	09/01/20

Recommendation: That the board approve the rescission(s) of employment for the above listed personnel.

13) Request(s) for Leave of Absence Without Pay, Classified Personnel

Name	Assignment	Reason	To Begin	To End
Chapel, Devaki	Lieser Paraeducator	Family	09/01/20	06/16/21
Grossman, Matthew	ITS Family	Family	09/01/20	10/20/20
Lindow, Chase	Harney Paraeducator	Family	09/01/20	11/20/20
Santos-Hernandez Sandra	Walnut Grove Paraeducator	Family	09/01/20	12/18/20
Veach, Julia	Roosevelt Paraeducator	Family	09/01/20	11/20/20
Mendoza, Samai	Fort Vancouver Clerk	Family	08/06/20	09/11/20
Morin, Kelli	Leave Paraeducator	Other	09/01/20	08/31/21
Murray, Crystal	Maintenance Groundskeeper	Family	08/14/20	08/28/20

Recommendation: That the request(s) for leave of absence without pay for the above-listed personnel be approved.

14) Revised Request(s) for Leave of Absence Without Pay, Classified Personnel

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>To Begin</u>	<u>To End</u>
Ickert, Parker	Safety District Resource Officer	Military	08/16/19	06/19/20
Yarnell, Cayenne	JPC Aquatics Coordinator	Health	07/01/20	08/31/20

Recommendation: That the revised request(s) for leave of absence without pay for the above-listed personnel be approved.

2. Recommendation to Conduct a Second Reading and Adopt New Policy 3225, School-Based Threat Assessment, in the 3000 Series, Students

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Rationale: Attached is new Policy 3225, School-Based Threat Assessment, which is presented to the Board for a second reading and adoption.

District staff, legal counsel, and the members of the Superintendent's Board Committee of the Whole have reviewed the proposed new policy.

During the 2019 legislative session the legislature mandated that by the beginning of the 2020-21 school year, every school district in Washington establish a school based threat assessment program. Over ten years ago, Vancouver Public Schools (VPS), in collaboration with Educational Service District (ESD) 112 established its threat assessment program. The new law requires that the district memorialize its threat assessment program in a board policy and administrative procedure that is consistent with a model policy developed by the Washington State School Directors' Association (WSSDA) and the Office of the Superintendent of Public Instruction (OSPI).

In developing the model policy, WSSDA and OSPI relied on nationally recognized research, practice and standards. The foundation of most of the national research is the U.S. Department of Education's Safe School Initiative. There were ten key findings of the Safe School Initiative, they are:

- Incidents of targeted violence at school are rarely sudden impulsive acts;
- Prior to most incidents, other people knew about the attacker's idea and/or plan to attack;
- Most attackers did not threaten their targets directly prior to advancing the attack;
- There is no accurate or useful "profile" of students who engage in targeted school violence;
- Most attackers engaged in some behavior prior to the incident that caused concern or indicated a need for help;
- Most attackers were known to have difficulty coping with significant losses or personal failures and many had considered or attempted suicide;
- Many attackers felt bullied, persecuted, or injured by others prior to the attack;
- Many attackers had access to and had used weapons prior to the attack;
- In many cases, other students were involved in some capacity; and
- Despite prompt law enforcement responses, most shooting incidents were stopped by means other than law enforcement intervention.

These findings make it clear that there are productive steps districts can take to reduce targeted school violence. Specifically, districts can develop capacity to recognize key characteristics, evaluate information that might indicate a risk, and use the assessment to develop and implement interventions. The proposed policy and procedure outlines the process the district will use to take appropriate prevention steps and corrective action to maintain a safe and secure school environment. The new policy and procedure describe the participants on the threat assessment team, the process for maintaining the confidentiality of information, the importance of threat assessment and threat management, and implementation of the threat assessment process with the ultimate goal of creating a culture and climate of safety, respect and emotional support.

Recommendation: That the Board of Directors conducts a second reading and adopt new Policy 3225, School-Based Threat Assessment

3. Recommendation to Conduct a Second Reading and Adopt New Policy 3424, Opioid Related Overdose Reversal, in the 3000 Series, Students 3

Rationale: Attached is new Policy 3424, Opioid Related Overdose Reversal, which is presented to the Board for a second reading and adoption.

District staff, legal counsel, and the members of the Superintendent's Board Committee of the Whole have reviewed the proposed new policy.

A new law requires school districts with two thousand students or more to obtain and maintain at least one set of opioid overdose reversal medication doses in each of its high schools. Beginning with the 2020-2021 school year, each high school may obtain and maintain opioid overdose reversal medication through a standing order prescribed and dispensed in accordance with the law, for the purpose of assisting a person at risk of experiencing an opioid-related overdose.

The Office of the Superintendent of Public Instruction (OSPI), Washington State Department of Health (DOH) and the Washington State School Directors' Association (WSSDA) collaborated to develop opioid-related overdose policy guidelines and training requirements for public schools.

The opioid-related overdose policy guidelines and training requirements includes:

- The identification of opioid-related overdose symptoms;
- How to obtain and maintain opioid overdose reversal medication on school property issued through a standing order;
- How to obtain opioid overdose reversal medication through donation sources;
- The distribution and administration of opioid overdose reversal medication by designated trained school personnel;
- Identification of free online training resources that meet the training requirements; and
- Sample standing orders for opioid overdose reversal medication.

Beginning with the 2020-2021 school year, school districts must adopt an opioid-related overdose board policy. Key components of the policy include provisions that, after a good faith effort, if the district is unable to obtain the opioid overdose medication it is exempt from the law; designation of personnel authorized to administer the reversal medication; and employee training requirements. A new policy and procedure are proposed to comply with the mandatory opioid related overdose guidelines for the 2020-21 school year.

Recommendation: That the Board of Directors conducts a second reading and adopt new Policy 3424, Opioid Related Overdose Reversal

4. Recommendation to Conduct a Second Reading to Adopt Revised Policy 3510, Associated Student Bodies, in the 3000 Series, Students 4

Rationale: Attached is revised Policy 3510, Associated Student Bodies, which is presented to the Board for a second reading and adoption.

District staff, legal counsel, and the members of the Superintendent's Board Committee of the Whole have reviewed the proposed new policy.

For the Board's convenience, additions are underlined (underlined), and deletions are indicated by words/numbers lined out (lined out). District staff, legal counsel, and members of the Superintendent's Administrative Policy Committee have reviewed the proposed revisions.

RCW 28A.325.050 requires districts to post the following associated student body (ASB) program information on the district website:

- The fund balance at the beginning of the school year;
- Summary data about expenditures and revenues occurring over the course of the school year; and
- The fund balance at the end of the school year.

The district must maintain the information on its website for five (5) years.

RCW 28A.325.010 provides that a school district board of directors may establish and collect a fee from students for attendance at any optional extracurricular event, provided that in setting the fees, the district adopts a policy for waiving and reducing such fees for students who may have difficulty paying the entire amount of such fees. OSPI requires confirmation of the district's compliance with posting information on school websites. By December 30, 2020 OSPI will publish a list of districts that are out of compliance with the law regarding fees for optional non-credit extracurricular events. The district's policy and procedure are revised to include the reporting requirements and a summary of the provision for waiver of fees.

Recommendation: That the Board of Directors conducts a second reading and adopt revised Policy 3510, Associated Student Bodies

5. Recommendation to Renew NewsELA to Support All Content Areas Grades 3-12 for the 2020-2021 School Year 5

Description: MESD shall provide Functional Living Skills Alternative Behavior Programs for VPS student at Wheatley School. Multnomah Education Service District is an educational cooperative that provides a wide variety of programs and services on a regional basis to school districts.

Vancouver Public Schools will pay MESD \$126,782.70. MESD will submit monthly invoices to VPS for services rendered.

Rationale: The IEP team determined the student needed a specialized program for functional living skills and behaviorally disordered students. VPS does not have a specialized therapeutic program for students with significant mental health issues.

Reviewed by Superintendent Administrative Committee: YES

Evaluation: VPS will closely monitor student's progress toward IEP goals.

Funding Source: State Special Education Funds

Recommendation: That the Board of Directors Renew the Intergovernmental Agreement Between the Vancouver Public Schools and Multnomah Education Service District, Wheatley School for the 2019-20 school year, in the amount of \$126,782.70 and further authorize staff to purchase additional services if needed to meet students' need throughout the 2019-20 school year, and authorize the president and secretary to execute the appropriate documents.

6. Recommendation to Renew ThinkCERCA Platform Subscription for the 2020-2021 School Year 6

Rationale: ThinkCERCA provides a robust adaptive platform of content area learning materials used to develop Close Reading and Argumentative Writing capacity for secondary students. This resource promotes student learning in Washington State Learning Standards for English/Language Arts, science and social studies. During the 2020-2021 this platform will be used as a core instructional resource in middle school English classes to develop college readiness and increase student achievement. These materials provide a variety of scaffolds to supporting differentiated instruction (both below and above level) to increase student success as well as a dashboard for teachers and support staff to ensure effective monitoring of progress. The cost of the courseware is \$139,320.00 plus applicable sales tax.

Reviewed by the committee of the whole: Yes

Funding Source: General Fund - Basic Education

Recommendation: The Board of Directors approve the ThinkCERCA Platform Subscription for the 2020-2021 school year as a core instructional resource for middle school English classes.

7. Recommendation to Expand iReady Math Lessons to Support Math Grades K-5 for the 2020-2021 School Year 7

Rationale: Ready Math is currently the core math curriculum in our six comprehensive middle schools as well as MLKing and SJAnderson elementary schools. The iReady Math lessons support student learning by providing lessons aligned with the Common Core State Standards in an on-line platform. Based on the student diagnostic results, iReady develops a My Path group of lessons that meet the individual needs of each student. The lessons can be viewed and completed independently, or teachers can use them in an asynchronous, or synchronous learning environment for whole class or small group instruction. The lessons support our standards-based instruction and assessment work through student access by standard and skill level. Teachers are also able to assign lessons to individual or small groups of students based on the content they are teaching. . Robust reports can be generated to communicate progress to students and parents. Students can also use these reports to assist them in the goal setting process to monitor their learning. The cost of extending this resource would be \$128,718.73 including applicable tax.

Reviewed by the committee of the whole: Yes

Funding Source: General Fund - Basic Education

Recommendation: The Board of Directors approve the expansion of the iReady math lessons Platform Subscription for the 2020-2021 school year.

8. Recommendation to Approve Intergovernmental Agreement 2016-027-5 with Educational Service District No. 112 for Printing Services 8

Rationale: This agreement will provide the Vancouver School District (District) with a reliable single source for general printing services. ESD #112 will provide an online ordering and pricing per a commercial printing services software which will allow print jobs to be electronically submitted, quoted, proofed, and the finished product delivered to the destination via ESD #112 courier or warehouse mail service, in most cases the next day. The software will provide consistent pricing for all types of printing services such as wide-format printing, booklet maker, tabbing, business cards, bindery services, multi-copy business forms, color copy and black ink copy. ESD #112 will also provide design, layout, and technical assistance; specialty reproductions, and quick print services. The District's purchasing office will work directly with the ESD #112 print shop to administer printing services for the District to include coordination of printing services, issuance of purchase orders, and receipt of services. Either party may terminate this agreement with 60-day notice. The agreement has been approved by District's legal counsel.

Financial: A pricing schedule for the 2020-2021 school year has been established. The ESD will provide a detailed report of printing services every six months. Formal evaluations of services and financial reporting will be conducted throughout the school year by the District's purchasing office to ensure pricing remains competitive and the District is satisfied with all printing services. Printing services provided by ESD are estimated at \$400,000 annually.

Reviewed by the committee of the whole: Yes

Funding: Services provided under this agreement will utilize General and ASB funds.

Recommendation: That the Board of Directors approve the Interlocal agreement for printing services with ESD 112 for the 2020-2021 school year and further authorize the District to renew this agreement at the start of each school year with the mutual consent of both parties.

9. Recommendation to Approve Renewal of Contract Ext No. 2017-006-4 – Food and Supply Products for School Cafeterias 9

Rationale: This recommendation shall cover the fourth year of RFP #2017-006 for the purchase of food and food preparation products to McDonald Wholesale for Vancouver School District (District) food services programs. RFP #2017-006 for food and supply products for school cafeterias was advertised in April of 2017. One (1) proposal was received. This RFP covered ten (10) categories of food related products and services including: bulk cheese, frozen and refrigerated foods, frozen and refrigerated meat, canned and dry foods, and food preparation and serving supplies. The RFP included one category of unspecified school cafeteria food and supply products in which the District has the flexibility to purchase outside of the core food and supply products to meet any specialized requirements. The RFP also included a category for U.S.D.A. commodities purchased by the District which require the awarded vendor to inventory and distribute these commodities as needed. One category allows the District schools to purchase snacks for kindergarten classes. This RFP will allow the District the flexibility to increase or decrease purchases within each product category to meet the actual requirements of the school cafeteria program.

RFP Tabulation: A tabulation of products and costs is on file in the purchasing department.

Contract Period: The RFP specified a one (1) year contract with the option to extend the contract for one (1) additional one-year period for food and supply products. The RFP also offered the option of extending contract pricing for a fourth and fifth additional one-year contracts, which the vendor offered. Staff will evaluate the awarded vendor's performance at the end of each school year and will

recommend a contract extension or re-bid for each additional one-year period of this contract. In all cases, the Board of Directors shall execute a separate contract for each optional year.

Cooperative RFP/Interlocal Agreement: The District's purchasing department has taken the lead to cooperatively bid the cafeteria food and supply products covered under this RFP on behalf of other school districts and public agencies in an attempt to generate a large dollar volume of purchases at the lowest unit costs available. This award recommendation shall include the requirements of the Vancouver School District only. School districts who choose to utilize this contract will be required to execute an Intergovernmental Cooperative Purchasing Agreement with the Vancouver School District to satisfy legal requirements.

Financial Evaluation: A financial evaluation was completed based upon product and District use. Even though there was only one RFP submitted, the costs are in line with previous years, leading to the confidence of a strong RFP and partnership with McDonald Wholesale Company.

Vendor/Itemized Recommendation: Based upon the performance of McDonald Wholesale Company for the 2019-2020 school year, staff recommends the option to extend the food and food preparation products contract to McDonald Wholesale Company for a fourth one-year period pursuant to the terms and conditions awarded under RFP #2017-006 to include the purchase of food and food preparation products for the inventory and distribution of U.S.D.A. commodity through the 2020-2021 school year for an estimated amount of \$1,400,000 to meet the requirements of the District's Nutrition Services program and approximately \$20,000 for kindergarten snacks plus applicable Washington state sales tax for non-food items. Terms of this award ensure the District will pay the vendor's actual landed cost for all core food and supply products listed under this RFP plus a fixed fee of 12.375%. McDonald Wholesale Company met all District food specifications, inventory requirements, and weekly cafeteria delivery schedule.

Reviewed by the committee of the whole: Yes

Funding Source: General Fund

Recommendation: That the Board of Directors approve an award for the purchase of food and supply products for school cafeterias along with U.S.D.A. commodity processing services to McDonald Wholesale Company in the estimated amount of \$1,400,000.00 and \$20,000.00 for kindergarten snacks plus Washington state sales tax for all non-food products, at the fixed landed cost per case, fixed fee percentage, and terms offered for a one-year contract period and further authorize staff to adjust purchases to meet the actual requirements of the school Nutrition Services program throughout the 2020-2021 school year.

10. Recommendation to Approve Award of RFP No. 2019-014-2 – Bread and Bakery Products for School Cafeterias

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Rationale: Request for Proposal (RFP) No. 2019-014 for bread and bakery products for school cafeterias was advertised April 15, 2019 and April 22, 2019 and posted to the Vancouver School District (District) website for the duration of the open period. Two (2) responses were received at the RFP opening on May 1, 2019.

Bakery products covered under this RFP include bread, buns, rolls, assorted muffins, bagels, and bread sticks. The Nutrition Services Department continues to specify healthy bakery products, which include breads made from 100% whole wheat flour and rolls and breadsticks made from at least 51% whole wheat flour. The bakery products will be delivered directly to each school cafeteria by the awarded vendor on a weekly route schedule. This RFP will allow the District the flexibility to increase or decrease purchases of bakery products to meet actual requirements of the school cafeteria program.

Contract Period: The recommendation is for one year with the option to extend the contract for three additional one-year periods. Staff will evaluate the awarded vendor's performance at the end of each contract period and will recommend a contract renewal or re-bid for each optional one-year contract period. This recommendation constitutes the second year of a five-year contract for the purchase of bread and bakery products for school cafeterias to meet District requirements for the 2020-2021 school year.

Bid Tabulation: A vendor bid tabulation listing specific unit prices, insurance coverage, experience and expertise, method of performance, references, terms offered, and award related comments are on file in the purchasing department.

Cooperative Bid/Interlocal Agreement: The RFP #2019-014 was prepared to meet the requirements of the Vancouver School District; however, the RFP documents allow all school districts and public entities in the Southwest Washington area to cooperatively utilize these service. School districts or public entities that choose to participate or access this contract will be required to execute an Intergovernmental Cooperative Purchasing Agreement with the Vancouver School District to satisfy legal issues. This award recommendation shall include the requirements of the Vancouver School District only. The Vancouver School District will not require any fee for service to access this RFP/contract.

Technical Evaluation: The evaluation committee has completed a comprehensive review and evaluation of each vendor's proposal utilizing the evaluation method and criteria clearly stated in the RFP documents. Proposals were received from Goody Man Distributing and US Bakery. Each vendor's proposal was evaluated and scored in various weighted point criteria including overall cost, distribution methods and procedures, online ordering system, ability to support the agreement, and overall RFP response with a recommended award to the vendor with the highest score. The evaluation showed that Goody Man Distributing received the highest total score and met all district requirements.

Vendor/Itemized Evaluation: Based upon the committee's review and evaluation of the proposals, staff recommends the RFP be renewed to Goody Man Distributing of Tualatin, Oregon for bread and bakery products covered under this RFP. Goody Man Distributing offered the lowest estimated annual total for all bread and bakery products at \$150,000 for the 2020-2021 school year, met all district requirements, and has offered firm unit prices for all bakery products through the purchase agreement.

Reviewed by the committee of the whole: Yes

Funding Source: General Fund

Recommendation: That the Board of Directors approve the RFP renewal for the purchase of bread and bakery products to Goody Man Distributing, in the estimated amount of \$150,000 for the 2020-2021 school year with the option to renew for three (3) additional one-year periods and further authorize staff to adjust quantities to meet actual school cafeteria requirements throughout the purchase agreement at the unit prices and terms awarded under this RFP.

11. Recommendation to Approve Award of RFP No. 2019-015-2 – Milk and Dairy Products for School Cafeterias

11

Rationale: Request for Proposal (RFP) No. 2019-015 for milk and dairy products for school cafeterias was advertised April 15, 2019 and April 22, 2019 and posted to the Vancouver School District (District) website for the duration of the open period. One (1) response was received at the RFP opening on May 1, 2019.

The District purchases milk and dairy products from two classifications: class I dairy products include non-fat milk, 1% milk, chocolate milk, and cottage cheese and class II dairy products include yogurt and sour cream. Milk and dairy products will be delivered directly to each school cafeteria by the awarded vendor on a daily/weekly route schedule. This RFP will allow the district the flexibility to purchases of milk and dairy products in conformity with the actual requirements of the cafeteria program.

Contract Period: The recommendation is for one year with the option to extend the contract for three additional one-year periods. Staff will evaluate the awarded vendor's performance at the end of each contract period and will recommend a contract renewal or re-bid for each optional one-year contract period. This recommendation constitutes the second year of a five-year contract for the purchase of milk and dairy products for school cafeterias to meet District requirements for the 2020-2021 school year.

Bid Tabulation: A vendor bid tabulation listing specific unit prices, insurance coverage, experience and expertise, method of performance, references, terms offered, and award related comments are on file in the purchasing department.

Cooperative Bid/Interlocal Agreement: The RFP #2019-015 was prepared to meet the requirements of the Vancouver School District; however, the RFP documents allow all school districts and public entities in the Southwest Washington area to cooperatively utilize these service. School districts or public entities that choose to participate or access this contract will be required to execute an Intergovernmental Cooperative Purchasing Agreement with the Vancouver School District to satisfy legal issues. This award recommendation shall include the requirements of the Vancouver School District only. The Vancouver School District will not require any fee for service to access this RFP/contract.

Technical Evaluation: The evaluation committee has completed a comprehensive review and evaluation of the vendor's proposal utilizing the evaluation method and criteria clearly stated in the RFP documents. The proposal was received from Dairy Fresh Farms. The vendor's proposal was evaluated and scored in various weighted point criteria including overall cost, distribution methods and procedures, online ordering system, ability to support the agreement, and overall RFP response with a recommended award to the vendor with the highest score. The evaluation showed that Dairy Fresh Farms met all District requirements.

Vendor/Itemized Evaluation: Based upon the committee's review and evaluation of the proposal, staff recommends the RFP be renewed to Dairy Fresh Farms of Olympia, Washington for milk and dairy products covered under this RFP. Dairy Fresh Farms offered the lowest estimated annual total for all

milk and dairy products at \$400,000 for the 2020-2021 school year, met all District requirements, and has offered firm unit prices for milk and dairy products through the purchase agreement.

Reviewed by the committee of the whole: Yes

Funding Source: General Fund

Recommendation: That the Board of Directors approve the RFP renewal for the purchase of milk and dairy products to Dairy Fresh Farms, in the estimated amount of \$400,000 for the 2020-2021 school year with the option to renew for three (3) additional one-year periods and further authorize staff to adjust quantities to meet actual school cafeteria requirements throughout the purchase agreement at the unit prices and terms awarded under this RFP.

12. Recommendation to Approve Award of RFP No. 2019-016-2 – Produce for School Cafeterias 12

Rationale: Request for Proposal (RFP) No. 2019-016 for produce for school cafeterias was advertised April 15, 2019 and April 22, 2019 and posted to the Vancouver School District (District) website for the duration of the open period. One (1) response was received at the RFP opening on May 1, 2019.

The District purchases produce in two general classifications; non-processed and processed produce items. The non-processed produce purchased each school year includes apples, oranges, bananas, tomatoes, potatoes, etc., and the processed produce includes carrots, chopped iceberg lettuce, celery sticks, several different salad mixes, etc. Produce products are to be delivered by the awarded vendor to each school cafeteria on a weekly route schedule. This bid will allow the District the flexibility to increase or decrease purchases of produce in conformity with actual requirements of the cafeteria program.

Contract Period: The recommendation is for one year with the option to extend the contract for three additional one-year periods. Staff will evaluate the awarded vendor's performance at the end of each contract period and will recommend a contract renewal or re-bid for each optional one-year contract period. This recommendation constitutes the second year of a five-year contract for the purchase of produce for school cafeterias to meet District requirements for the 2020-2021 school year.

Bid Tabulation: A vendor bid tabulation listing specific unit prices, insurance coverage, experience and expertise, method of performance, references, terms offered, and award related comments are on file in the purchasing department.

Cooperative Bid/Interlocal Agreement: The RFP #2019-016 was prepared to meet the requirements of the Vancouver School District; however, the RFP documents allow all school districts and public entities in the Southwest Washington area to cooperatively utilize these service. School districts or public entities that choose to participate or access this contract will be required to execute an Intergovernmental Cooperative Purchasing Agreement with the Vancouver School District to satisfy legal issues. This award recommendation shall include the requirements of the Vancouver School District only. The Vancouver School District will not require any fee for service to access this RFP/contract.

Technical Evaluation: The evaluation committee has completed a comprehensive review and evaluation of the vendor's proposal utilizing the evaluation method and criteria clearly stated in the RFP documents. The proposal was received from Duck Delivery Produce. The vendor's proposal was evaluated and scored in various weighted point criteria including overall cost, distribution methods and procedures, online ordering system, ability to support the agreement, and overall RFP response with a

recommended award to the vendor with the highest score. The evaluation showed that Duck Delivery Produce met all District requirements.

Vendor/Itemized Evaluation: Based upon the committee's review and evaluation of the proposal, staff recommends the RFP be renewed to Duck Delivery Produce of Portland, Oregon for produce products covered under this RFP. Duck Delivery Produce offered the lowest estimated annual total for all produce products at \$450,000 for the 2020-2021 school year, met all District requirements, and has offered firm unit prices for produce products through the purchase agreement.

Reviewed by the committee of the whole: Yes

Funding Source: General Fund

Recommendation: That the Board of Directors approve the RFP renewal for the purchase of produce products to Duck Delivery Produce, in the estimated amount of \$450,000 for the 2020-2021 school year with the option to renew for three (3) additional one-year periods and further authorize staff to adjust quantities to meet actual school cafeteria requirements throughout the purchase agreement at the unit prices and terms awarded under this RFP.

13. Recommendation to Approve Award of RFP No. 2019-025-2 – Custodial Work Management System and Custodial Supplies

13

Rationale: Request for Proposal (RFP) No. 2019-025 for a custodial work management system and custodial supplies was advertised May 14, 2019 and May 21, 2019 and posted to the Vancouver School District (District) website for the duration of the open period. One (1) response was received at the RFP opening on June 4, 2019.

Under this contract the District is granted access to the vendor's custodial work management software program for the purpose of improving custodial efficiency and labor cost reduction. The Hillyard Cleaning Cost Analysis Program (CCAP) allows District maintenance staff to generate reports on budgets, expenditures, labor management, and supplies consumed. The program also performs cost analyses for specific tasks and measures the level of facility cleanliness. The awarded vendor will also be required to provide all known and unknown custodial supplies and equipment required to fully utilize the custodial work management program. This RFP will allow the District the flexibility to increase or decrease purchases of produce in conformity with actual requirements of schools and departments.

Contract Period: The recommendation is for one year with the option to extend the contract for three additional one-year periods. Staff will evaluate the awarded vendor's performance at the end of each contract period and will recommend a contract renewal or re-bid for each optional one-year contract period. This recommendation constitutes the second year of a five-year contract for the purchase of custodial supplies to meet District requirements for the 2020-2021 school year.

Bid Tabulation: A vendor bid tabulation listing specific unit prices, insurance coverage, experience and expertise, method of performance, references, terms offered, and award related comments are on file in the purchasing department.

Bid/Interlocal Agreement: Vancouver School District has taken the lead to cooperatively bid the Hillyard Cleaning Cost Analysis Program (CCAP) and related cleaning supplies on behalf of other school districts and public agencies in Washington and Oregon in an attempt to generate a large dollar volume of purchases at the lowest unit costs available. This contract shall include the requirements of the Vancouver School District only. School districts and public agencies that choose to utilize this

contract will be required to execute an Intergovernmental Purchasing Agreement with the Vancouver School District to satisfy legal requirements.

Technical Evaluation: The evaluation committee has completed a comprehensive review and evaluation of the vendor's proposal utilizing the evaluation method and criteria clearly stated in the RFP documents. The proposal was received from Walter E. Nelson. The vendor's proposal was evaluated and scored in various weighted point criteria including overall cost, distribution methods and procedures, online ordering system, ability to support the agreement, and overall RFP response with a recommended award to the vendor with the highest score. The evaluation showed that Walter E. Nelson met all District requirements. Walter E. Nelson is the District's current vendor for custodial supplies and has provided a high level of service over the past contract terms.

Vendor/Itemized Evaluation: Based upon the committee's review and evaluation of the proposal, staff recommends the RFP be renewed to Walter E. Nelson of Portland, Oregon for custodial supplies covered under this RFP. Walter E. Nelson offered the lowest estimated annual total for all custodial products at \$420,000 for the 2020-2021 school year, met all District requirements, and has offered firm unit prices for produce products through the purchase agreement.

Reviewed by the committee of the whole: Yes

Funding Source: General Fund

Recommendation: That the Board of Directors approve the RFP renewal for the purchase of custodial supplies to Walter E. Nelson, in the estimated amount of \$420,000 for the 2020-2021 school year with the option to renew for three (3) additional one-year periods and further authorize staff to adjust quantities to meet actual District requirements throughout the purchase agreement at the unit prices and terms awarded under this RFP.

14. Recommendation to Approve Contract No. 2019-045-2 – Athletic Clothing and Supplies 14

Rationale: Request for Proposal (RFP) No. 2019-045 for athletic clothing and supplies was advertised July 17, 2019 and July 22, 2019 and posted to the Vancouver School District (District) website for the duration of the open period. Responses were received for multiple products advertised at the RFP opening on August 6, 2019. Responses were included for an unspecified quantity of athletic uniforms and equipment to be utilized by the District's middle schools and high schools for athletic programs; including football, baseball, softball, basketball, soccer, wrestling, volleyball, track, physical education, and cheerleading. The intent of this RFP is to establish convenience contracts with various athletic manufacturers and local distributors for the purchase of athletic uniform and equipment products. These convenience contracts allow District schools to purchase any quantity of products with no minimum or maximum dollar limitations at the deepest discounts available. This recommendation constitutes the second year of a five-year contract for the purchase of athletic clothing and supplies for the 2020-2021 school year.

Bid Tabulation: A vendor bid tabulation listing specific athletic uniform and equipment manufacturers, discounts and terms offered by each distributor, and award-related comments is on file in the purchasing department.

Cooperative Bid/Interlocal Agreements: The Vancouver School District has taken the lead to cooperatively bid athletic clothing and supplies on behalf of other school districts in Washington and Oregon. This contract shall include the requirements of the Vancouver School District only. All school districts that choose to utilize this contract will be required to execute an Intergovernmental Cooperative Purchasing Agreement with the Vancouver School District to satisfy legal requirements.

Vendor Performance Evaluation: The evaluation committee has reviewed the performance of each of the awarded vendors with school and coaching staff, providing ordering and pricing information, furnishing catalogs, and delivery of orders. All awarded vendors met District requirements and received high marks from the evaluation committee.

Vendor Recommendation: Under the terms and conditions of the RFP, the District and awarded vendors are allowed to add and/or delete manufacturer products lines to the approved manufacturer product list. For the 2020-2021 school year, no additional product lines were added and none were deleted. Upon the committee's review, staff recommends contracts be awarded to each of the two (2) recommended distributors for the purchase of athletic clothing and supplies at the unit prices and terms of the proposal.

Financial Evaluation: In accordance with the terms and conditions of Bid No. 2019-045, vendors must hold the percentage of discount or markup to the manufacturer's list price firm for the entire term of the five-year contract; however, vendors are allowed to introduce current manufacturer's price lists as they are published.

Reviewed by the committee of the whole: Yes

Funding Source: General Fund and the Associated Student Body (ASB) fund.

Recommendation: That the Board of Directors approve the current athletic clothing and supplies contract for a one-year period which shall constitute the second year of a five-year contract, pursuant to the terms and conditions awarded under RFP No. 2019-045, for the purchase of all unknown athletic clothing and supplies requirements at an estimated dollar amount of \$120,000 to meet District needs throughout the 2020-2021 school year.

- Frank Bashor Supply
- Alleson Athletics
- All Star Sports
- Rawlings
- Schutt
- Wilson
- Riddell All American

15. Recommendation to Approve Declaration of Surplus Property – No. 2020-067

15

Rationale: Vancouver School District (District) has accumulated a variety of surplus property including textbooks, library books, kit materials, teacher materials, musical instruments, technology & computer equipment, furniture, vehicles, and maintenance equipment. Pursuant to RCW 28A.335.090, all school district property, real or personal, must be declared surplus by formal Board action prior to disposal. This recommendation shall include District personal property only. This recommendation shall be presented to the board on an annual basis and in effect for each fiscal year. An inventory listing surplus property by quantity, description and condition is on file in the purchasing department.

The surplus curriculum materials, text books, library books, and teacher material will be collected on a regular basis throughout the year and staged at the District's warehouse for final disposition. Surplus curriculum material will be offered to commercial book buyers and recyclers through the District bid process. Pursuant to RCW 28A.335.180, all curriculum textbooks and library books will be disposed of in accordance with Washington State regulations. Surplus or obsolete books or other reading materials shall be disposed of as follows:

A. If the reading materials are estimated to have value as reading materials in excess of \$1,000, they shall be sold at public auction to the person submitting the highest reasonable bid following publication of notice of the auction in a newspaper with a general circulation in the District; or

B. If no reasonable bids are submitted or if the reading materials are estimated to have value as reading materials of \$1,000 or less, the District may directly negotiate the sale of the reading materials to a public or private entity; or

C. If the reading materials are determined to have no value as reading materials or if no purchaser is found, the reading materials may be recycled or destroyed.

All other surplus property deemed obsolete and/or surplus to the District, to include furniture, technology and computer equipment, musical instruments, office and maintenance equipment, and vehicles, will be disposed of by sale or when a sale cannot be accomplished, in a manner deemed to be most economical or beneficial to the District. All known surplus personal property available at this time is on file in the purchasing department.

Revenue: Funds generated from the sale of surplus property will be deposited in the appropriate fund.

Reviewed by the committee of the whole: Yes

Fund Source: N/A

Recommendation: That the Board of Directors approve a declaration of surplus property covering curriculum materials, technology & computer equipment, musical instruments, furniture, vehicles, and maintenance equipment and authorize staff to complete final disposal pursuant to Washington State guidelines.

16. Recommendation to Approve Purchase Agreement No. 2020-068 – BSN Sports 16

Rationale: To meet the needs of the Vancouver School District (District) Athletic department, the District needs to purchase of an unspecified quantity of athletic uniforms and equipment to be utilized by the District's middle schools and high schools for athletic programs; including football, baseball, softball, basketball, soccer, wrestling, volleyball, track, physical education, and cheerleading. The intent of this purchase agreement is to maintain the contract for the purchase of athletic uniforms and equipment. This contract allows District schools to purchase any quantity of products with no minimum or maximum dollar limitations at the deepest discounts available. This recommendation is for the purchase of athletic uniforms and equipment for the 2020-2021 school year. The District will utilize a cooperative bid offered by the Omnia Partners, which was competitively bid and is available to all school districts within Washington State.

Bid Tabulation: A vendor bid tabulation listing specific athletic uniform and equipment manufacturers, discounts and terms offered, and award-related comments is on file in the purchasing department.

Vendor Performance Evaluation: BSN Sports has been a partner with the District for several years. The evaluation committee has reviewed the performance of BSN Sports in terms of consulting with school and coaching staff, providing ordering and pricing information, furnishing catalogs, and delivery of orders. BSN Sports has met District requirements and received high marks from the evaluation committee.

Vendor Recommendation: Upon the committee's review, staff recommends the purchase agreement be awarded to BSN Sports and their represented manufacturer product lines for the purchase of athletic uniforms and equipment at the unit prices and terms of contract.

Financial Evaluation: The Omnia Partners contract with BSN Sports has the most aggressive pricing for the largest variety of athletic uniforms and equipment. As a vendor that the District can purchase any sort of athletic equipment from utilizing the Omnia Partners contract, the added value of a strong relationship and national contract ensures competitive pricing and guaranteed deliveries.

Reviewed by the committee of the whole: Yes

Funding Source: General Fund and the Associated Student Body (ASB) fund.

Recommendation: That the Board of Directors approve Purchasing Agreement No. 2020-068 with BSN Sports to meet District needs for athletic equipment and supplies in the amount of \$150,000 plus Washington state sales tax per the terms and conditions of the Omnia Partners contract throughout the 2020-2021 school year.

17. Recommendation to Approve Purchase Agreement No. 2020-069 – Copy Machine Maintenance and Repair Services

17

Rationale: The model for copy machine maintenance and repair for the Vancouver School District (District) in the past has been for the Maintenance department to receive a work request from a school or department and then send a trained technician to make the repairs. In 2017, this procedure was changed to a maintenance contract with trained copier maintenance technicians from Pacific Office Automation.

When the model of training Maintenance staff to repair copiers started, the machines were only copiers and were quick service calls to repair. Today's copiers are copiers, fax machines, printers, and scanners. They are sophisticated computers with a multi-function platform that requires training and certification from the manufacturer in order to repair and not void any warranties.

Contract Period: Staff recommends a contract be awarded for the 2020-2021 school year with the option to renew the contract for additional one-year periods as needed. Staff will evaluate the vendor's performance at the end of each contract period and will recommend a contract renewal for each additional one-year contract period. In all cases, the Board of Directors shall approve a separate award for each contract period. This recommendation constitutes the purchase of copy machine maintenance and repair services to meet District requirements for the 2020-2021 school year.

Technical Evaluation: The District leases all copiers from Pacific Office Automation and has used them for back-up on repairs at a time and material cost as needed. Their response time and ability to service and repair District copiers has been excellent. Pacific Office Automation has staff assigned to the Vancouver area who are familiar with our schools and responsive to our needs. In addition, Pacific Office Automation utilizes US Communities pricing along with a level of service to maintain District copy machines and meets the requirements of the District. Pacific Office Automation is recommended for award.

Vendor/Itemized Recommendation: Based upon the committee's review and evaluation of the US Communities contract, staff recommends the maintenance contract be awarded to Pacific Office Automation for copy machine maintenance and repair services in the amount of \$150,000.00 plus Washington state sales tax. Pacific Office Automation met all District requirements.

Financial Evaluation: A copy machine maintenance program with Pacific Office Automation would include all toner, saving that cost to the District. Utilizing the US Communities contract, the District would pay \$0.0041 to \$0.008 per copy based on the machine. Across the District, there are 98 copiers

of varying ages with an annual usage of approximately 25,000,000 copies, creating an annual expense of approximately \$150,000.

Reviewed by the committee of the whole: Yes

Funding Source: General Fund.

Recommendation: That the Board of Directors approve an award for the purchase of copy machine maintenance and repair services to Pacific Office Automation in the annual amount of \$150,000.00 plus Washington state sales tax for a one-year contract period and further authorize staff to adjust copy machine maintenance and repair services to meet the actual requirements of the District at the unit costs and terms of the US Communities contract.

18. Recommendation to Approve Purchase Agreement No. 2020-070 with Beresford Company Seattle, WA for Carpet for VITA Elementary School

18

Rationale: The Vancouver School District (District) will be purchasing and installing carpet for VITA Elementary School in accordance with the 2017 bond program. The scope of the project includes the purchase, delivery and installation of the carpet to finish construction of the new school.

The District will utilize a King County Director's Association (KCDA) cooperative bid/contract for this purchase. The District is a KCDA member, which is available to all districts in the state of Washington. The contract amount is \$100,265.44 plus Washington state sales tax.

Award Tabulation: The District will utilize the KCDA procurement program. Beresford Company will be the contract agency.

Reviewed by the committee of the whole: Yes

Funding Source: Capital Projects Fund.

Recommendation: That the Board of Directors approve a contract with Beresford Company through a KCDA cooperative bid for the purchase, delivery, and installation of carpet at VITA Elementary School in the amount of \$100,265.44, plus Washington state sales tax, and authorize the Superintendent to execute the purchase agreement.

19. Recommendation to Approve Annual Awards for Paper Bids – Multipurpose Paper

19

Rationale: The Vancouver School District (District) warehouse has limited space for supplies and product. Built into that space is the allowance for 2,520 cases of multipurpose paper. As a result, the District requests bids from various vendors, as the inventory gets low. The multipurpose paper is used in copiers, printers and digital duplicator machines in all District facilities.

RFP Tabulation: Each time a quote is called for, a tabulation listing bids and responses offered by each bidder and award-related comments will be on file in the purchasing department.

Contract Period: Each bid will specify a one (1) time purchase of 2,520 cases (three truckloads) of multipurpose paper. As these resources are used up by the District, a new bid will be called for and awarded based on pricing and the quality of the product.

Technical Evaluation: Past usage indicates this bid will be called for three to four times each year. The volatile cost of paper products restricts the District's ability to lock in firm pricing for an extended period of time.

Vendor/Itemized Recommendation: Based upon the committee's review and evaluation, a purchase order will be awarded to the most responsive and responsible bidder. It is estimated that each bid will be approximately \$75,000.00 plus Washington state sales tax each time a bid is called for. Depending on the District's needs, the annual cost for multipurpose paper could be \$300,000.00 plus Washington state sales tax.

Reviewed by the committee of the whole: Yes

Funding Source: General Fund

Recommendation: That the Board of Directors approve the awards for the purchase of multipurpose paper in the amount of \$300,000.00 annually plus Washington state sales and authorize staff to adjust quantities to meet the actual requirements for the 2020-2021 school year.

20. Recommendation to Approve Intergovernmental Purchasing Agreement No. 2020-066 with La Center School District 20
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Rationale: La Center School District has requested permission to utilize Vancouver School District (District) cooperatively bid contracts to meet their school district's requirements through September 30, 2025. Based upon District bids which contain language allowing school districts and other public entities to utilize District bids/contracts and through an Intergovernmental Purchasing Agreement between the Vancouver School District and La Center School District, the District recommends approval of this request.

Cooperative Bid/Interlocal Agreement: The Vancouver School District has taken the lead to cooperatively bid contracts on behalf of other school districts and public agencies in the states of Washington and Oregon in an attempt to generate a larger dollar volume of purchases and the lowest unit costs available. School districts and public agencies that choose to utilize these bids/contracts will be required to execute an Intergovernmental Cooperative Purchasing Agreement with the Vancouver School District to satisfy legal requirements. This contract has been approved by the District Legal Counsel.

Reviewed by the committee of the whole: Yes

Funding Sources: Not Applicable

Recommendation: That the Board of Directors approves a purchasing agreement with La Center School District to purchase equipment, supplies, and services utilizing District cooperatively bid contracts for an unspecified amount through February 28, 2025 and authorize the President and Secretary to execute an Intergovernmental Cooperative Purchasing Agreement.

21. Recommendation to Renew the Provider Agreement, between the Vancouver Public Schools and AVEANNA Healthcare (Pediatric Services of America, Inc.) for VPS students 21
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Description: AVEANNA Healthcare-Pediatric Services of America, Inc. (PSA) provides one or more licensed health care providers (i.e. RNs and LPNs) who provide one-to-one nursing services to physically and/or mentally disabled VPS students.

Vancouver Public Schools will pay AVEANNA Healthcare (PSA) hourly rates ranging from \$43.00 to \$53.00 per hour for services provided by a LPN and/or RN.

Rationale: The IEP team has determined that these students need specialized nursing services.

Reviewed by the committee of the whole: YES

Evaluation: VPS will closely monitor students' progress toward IEP goals.

Funding Source: General Fund

Recommendation: That the Board of Directors Renew the Provider Agreement Between the Vancouver Public Schools and AVEANNA Healthcare (PSA) for one-to-one nursing services for VPS students for the 2020-21 school year in the estimated amount of \$140,000, and further authorize staff to purchase additional services as needed for students, and authorize the president and secretary to execute the appropriate documents.

SPECIAL SERVICES 2020-21 CONTRACT

Background Information:

Name of Agency/District: AVEANNA Healthcare (PSA)

Recommendation to Renew the Provider Agreement Between the Vancouver Public Schools and AVEANNA Healthcare (PSA) for nursing services for VPS students for the 2020-21 school year.

Renewal Contract: Yes

Previous number of years contracted with agency: 4

Approximate Number of Students to be Served: 2

Approximate Annual Cost to District: \$140,000

Vancouver Public Schools will pay AVEANNA Healthcare (PSA) hourly rates ranging from of \$43.00 to \$53.00 per hour for LPN and/or RN services

Services Provided:

One-to-one nursing services for physically and/or mentally disabled VPS students.

22. Recommendation to Renew Cooperative Agreement for Educational Services Between the Vancouver Public Schools and Evergreen School District for students to attend 49th Street Academy 22

Description: Evergreen School District shall provide Developmentally Delayed Classroom, 1:1 services, and RBT services for VPS students to attend 49th Street Academy.

Vancouver Public Schools will pay Evergreen School District approximately \$150,775. Evergreen School District will submit monthly invoices to VPS for services rendered.

Rationale: The IEP teams determined that these students needed a specialized program developmentally delayed and behaviorally disordered students. VPS does not have a specialized therapeutic program for students with significant mental health issues.

Reviewed by the committee of the whole: YES

Evaluation: VPS will closely monitor students' progress toward IEP goals.

Funding Source: General Fund

Recommendation: That the Board of Directors Renew the Cooperative Agreement for Educational Services Between Vancouver Public Schools and Evergreen School District 49th Street Academy for VPS students to attend the 2020-21 school year an amount of \$150,775, authorize staff to purchase additional services per student needs, and authorize the Superintendent to execute the appropriate documents.

SPECIAL SERVICES 2020-21 CONTRACT

Background Information:

Name of Agency/District: Evergreen School District

Recommendation to Renew the Cooperative Agreement for Educational Services VPS students to attend 49th Street Academy for the 2020-21 school year.

Renewal Contract: Yes

Approximate Number of Students to be Served: 1

Approximate Annual Cost to District: \$150,775. Evergreen School District will submit monthly invoices to VPS for services rendered.

Services Provided:

Evergreen School District shall provide services for VPS students with Individualized Educational Programs (IEP) in the Developmentally Delayed Classroom, 1:1 services and RBT services as determined to be appropriate by the IEP team including:

Student assessment, development and implementation of an IEP, Related Services, Behavior and Transition Plans (as included in the IEP)

23. Recommendation to Approve the Client Services Agreement, between the Vancouver Public Schools and FoxHire, LLC
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23

Description: FoxHire, LLC is in the business of providing contracted services by certified Occupational Therapists, Physical Therapists, Speech and Language Pathologists and School Psychologists. Vancouver Public Schools has a need for these services due to the lack of qualified applicants and/or coverage for VPS employees on leave. Services provided will include evaluation and direct student services, program planning, IEP writing, and such other services as required.

Contracting for services with outside agencies is provided for by RCW 28A.320.035.

Vancouver Public Schools will pay FoxHire, LLC, an hourly rate of \$76.00 to \$114.00 per hour for all services provided.

Rationale: That the needs of identified students can be met through the Occupational Therapy, Physical Therapy, Speech and Language Pathologists and School Psychologists services provided by FoxHire, LLC.

Reviewed by the committee of the whole: YES

Evaluation: VPS will closely monitor students' progress toward IEP goals.

Funding Source: General Fund

Recommendation: That the Board of Directors Approve the Client Services Agreement Between the Vancouver Public Schools and FoxHire, LLC, in the estimated amount of \$110,000, for services for the 2020-21 school year, and authorize staff to purchase additional services as needed for students, and authorize the president and secretary to execute the appropriate documents.

SPECIAL SERVICES 2020-21 CONTRACT

Background Information:

Name of Agency/District: FoxHire, LLC

Recommendation to Approve the Client Services Agreement between the Vancouver Public Schools and FoxHire, LLC, for Occupational Therapists, Physical Therapists, Speech and Language Pathologists and School Psychologists services for the 2019-20 school year.

Renewal Contract: No

Previous number of years contracted with agency:

Approximate Number of Students to be Served: 75
Approximate Annual Cost to District: \$110,000
Vancouver Public Schools will pay FoxHire, LLC, an hourly rate of \$76.00 to \$114.00 per hour for Occupational Therapists, Physical Therapists, Speech and Language Pathologists and School Psychologists services.
Services Provided:
Occupational Therapists, Physical Therapists, Speech and Language Pathologists and School Psychologist services

24. Recommendation to Renew the Independent Contractor Agreement between the Vancouver Public Schools and Signing Resources & Interpreters

24

Description: Signing Resources & Interpreters, is a licensed staffing agency in the business of providing qualified interpreters in American Sign Language, Sign Language Transliterating, Oral Transliteration, etc., services for deaf and hard of hearing students and parents.

Contracting for services with outside agencies is provided for by RCW 28A.320.035.

Vancouver Public Schools will pay Signing Resources & Interpreters hourly rates of \$55.00 to \$75.00 per hour for 1-1 American Sign Language Interpreter services and incidental interpreting for students and parents. Approximate Annual Cost to District: \$210,000.

Rationale: That the needs of identified students can be met through the American Sign Language Interpreting services provided by Signing Resources & Interpreters, until such time as the positions can be permanently filled.

Reviewed by the committee of the whole: YES

Evaluation: VPS will closely monitor students' progress toward IEP goals.

Funding Source: General Fund

Recommendation: That the Board of Directors Renew the VPS Independent Contractor Agreement Between the Vancouver Public Schools and Signing Resources & Interpreters, for \$210,000 for American Sign Language Interpreter services for the 2020-21 school year and further authorize staff to purchase additional services, if needed, to meet the needs of students, and authorize the president and secretary to execute the appropriate documents.

SPECIAL SERVICES 2020-21 CONTRACT

Background Information:

Name of Agency/District: Signing Resources & Interpreters

Recommendation to Renew the Independent Contractor Agreement Between the Vancouver Public Schools and Signing Resources & Interpreters, for American Sign Language Interpreter services for the 2018-19 school year.

Renewal Contract: Yes

Previous number of years contracted with agency: 20

Approximate Number of Students and Parents to be Served: 200

Approximate Annual Cost to District: \$210,000

Vancouver Public Schools will pay Signing Resources & Interpreters, hourly rates of \$55.00 to \$75.00 per hour for American Sign Language Interpreter services.

Services Provided:

1-1 American Sign Language Interpreter services and incidental interpreting for students and parents.

25. Recommendation to Approve the Engagement Agreement, between the Vancouver Public Schools and The Hello Foundation, LLC 25

Description: The Hello Foundation, LLC is in the business of providing contracted services by certified Speech and Language Pathologists. Vancouver Public Schools has a need for these services due to the lack of qualified applicants and/or coverage for VPS employees on leave. Services provided will include evaluation and direct student services, program planning, IEP writing, and such other services as required.

Contracting for services with outside agencies is provided for by RCW 28A.320.035.

Vancouver Public Schools will pay The Hello Foundation, LLC, an hourly rate of \$85 per hour for all services provided.

Rationale: That the needs of identified students can be met through the Speech and Language Pathologist services provided by The Hello Foundation, LLC.

Reviewed by the committee of the whole: YES

Evaluation: VPS will closely monitor students' progress toward IEP goals.

Funding Source: General Fund

Recommendation: That the Board of Directors Approve the Engagement Agreement Between the Vancouver Public Schools and The Hello Foundation, LLC, in the estimated amount of \$102,000, for services for the 2020-21 school year, and authorize staff to purchase additional services as needed for students, and authorize the president and secretary to execute the appropriate documents.

SPECIAL SERVICES 2020-21 CONTRACT

Background Information:

Name of Agency/District: The Hello Foundation, LLC

Recommendation to Approve the Engagement Agreement between the Vancouver Public Schools and The Hello Foundation, LLC, for Speech and Language Pathologist services for the 2020-21 school year.

Renewal Contract: No

Previous number of years contracted with agency:

Approximate Number of Students to be Served: 75

Approximate Annual Cost to District: \$102,000

Vancouver Public Schools will pay The Hello Foundation, LLC, an hourly rate of \$85 per hour for Speech and Language Pathologist services.

Services Provided:

Speech and Language Pathologist services

26. Recommendation to Renew the Itinerant Teacher Services Agreement Between the Vancouver Public Schools and the Washington State School for the Blind for the 2020-21 School Year 26

Description: This program will provide an Itinerant Teacher of the Visually Impaired for on-site consultation and/or direct services for district visually impaired students during the 2020-21 school year. In addition, the itinerant teacher will provide the following:

1. Training and technical assistance to district school personnel in regard to educational programming for visually impaired students.
2. Assistance in developing the student's IEP.
3. Ongoing specially designed instruction for vision as per IEP.

4. Maintain a record of the interventions and/or time spent with child and/or staff.
5. Liaison with VPS and Ogden Resource Center for resources in Braille and technology.

Rationale: Since 1998, this service has allowed the district to serve visually impaired students through the services of an itinerant teacher with access to Washington State School for the Blind materials and equipment.

District legal counsel has reviewed this Agreement.

Reviewed by the committee of the whole: YES

Evaluation: This contract will allow the district to serve approximately 50 visually impaired and totally blind students during the 2020-21 school year.

Vancouver Public Schools has monthly meetings with the Itinerant teacher of the Visually Impaired in order to ensure quality oversight of services received by our students.

Funding Source: General Fund

Recommendation: That the Board of Directors Renew the Itinerant Teacher Services Agreement Between the Vancouver Public Schools and the Washington State School for the Blind for the 2020-21 school year, in the amount not to exceed \$490,048 and further authorize staff to purchase additional services, if needed, to meet students' needs throughout the 2020-21 school year and authorize the president and secretary to execute the appropriate documents.

SPECIAL SERVICES 2020-21 CONTRACT BACKGROUND INFORMATION

Name of Agency/District: Washington State School for the Blind

Recommendation to Renew the Itinerant Teacher Services Agreement between the Vancouver Public Schools and the Washington State School for the Blind for the 2020-21 school year.

Renewal Contract : Yes

Previous number of years contracted with agency/district: 22

Approximate Number of Students to be Served: 50

Approximate Annual Cost to District: \$

Services Provided:

On-site consultation and/or direct services for district visually impaired students during the 2020-21 school year, as directed by the IEP team; ongoing progress monitoring and monthly report of progress; and future planning for students within the district who have unique vision needs.

27. Interlocal Agreement: 1-2-3 Grow and Learn Program (No. 21129-025)

27

Rationale: ESD 112 Early Care and Learning specialists will provide (35) weekly, 90-minute sessions of 1-2-3 Grow and Learn programming for children age birth to five and their adult caregivers. Services will be delivered at each of these 14 elementary schools in school year 2020-2021: Anderson, Fruit Valley, Harney, Hazel Dell, Hough, King, Lincoln, Marshall, Minnehaha, Ogden, Roosevelt, Truman, Walnut Grove, and Washington. This program is accessed by approximately 1,400 children/adults and supports two strategic child centered activities based on Washington State Early Learning milestones and is aligned to K-3 learning targets. The cost per person is \$147.

COVID NOTE | During school closure due to COVID, ESD 112 will deliver 123 Grow and Learn virtually five days per week. In addition, 123 Grow and Learn facilitators will provide outreach to VPS families: ASQ development screening and follow up; distribution of activity packets that parents and children age birth-5 can do together (learning tools, materials, information); and referral to education and other resources and supports in our community (child find).

District staff and legal counsel have reviewed this Agreement.

Reviewed by the committee of the whole: YES

Funding Source: Cost of services total \$205,800 and will be funded by:

- General Fund (Title I): \$187,886
- Foundation for Vancouver Public Schools grant to FCRC: \$17,914

Recommendation: That the Board of Directors renew the Interlocal Agreement for 1-2-3 Grow and Learn programming between Vancouver Public Schools and Educational Service District 112 for 2019-2020 school year at 14 elementary school sites in the total amount of \$205,800, and authorize the president and secretary to execute the appropriate documents.

28. Recommendation to purchase the iReady Reading Lesson Platform Subscription for K-5 students during the 2020-2021 School Year

28

Rationale: iReady Reading provides a robust adaptive platform of reading lessons based on the Common Core State Standards. This resource provides the same learning opportunities in the same platform as the iReady Math lessons that are currently used in the district. During the 2020-2021 school year this program will be used as a supplemental instructional resource at the elementary level, grades K-5, to support reading readiness and comprehension. This platform provides a variety of scaffolds to support differentiated instruction (both below and above level) by providing an individualized My Path group of lessons based on the diagnostic results. The lessons can be viewed and completed independently, or teachers can use them in an asynchronous, or synchronous learning environment for whole class or small group instruction. Robust reports can be generated to communicate progress to students and parents. Students can use these reports to assist them in the goal setting process to monitor their own learning. The cost of the courseware is \$128,718.73 including applicable sales tax.

Reviewed by the committee of the whole: YES

Funding Source: General Fund - Basic Education

Recommendation: The Board of Directors approve the purchase of the iReady Reading Lesson Platform Subscription for the 2020-2021 school year as a supplemental instructional resource for elementary K-5.

29. Recommendation for Payment of Bills 29

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing which has been made available to the Board.

Approve for payment those vouchers included in the listing and further described as follows:

**Vancouver School District
Fiscal Support Services
Recommendation for Payment of Bills**

Approval of Expenditures for September 2020

General Fund Accounts Payable in an amount not to exceed \$14,000,000.

General Fund Payroll and Payroll Liabilities to be dated August 31, 2020 in an amount not to exceed \$24,000,000.

Associated Student Body Fund in an amount not to exceed \$264,000.

Capital Projects Fund in an amount not to exceed \$25,000,000.

Transportation Vehicle Fund in an amount not to exceed \$0.

Payment of Bills
Warrant dates of August 4, 5, 11, 17, 18, & 25, 2020
General Fund :

#399182	\$	4,232.72
#399183 - #399210	\$	509,193.83
#399211 - #399247	\$	110,542.18
#399248 - #399256	\$	181,943.16
#399257 - 399306	\$	395,362.64
#399307 - #399330	\$	362,601.19
#399331 - #399351	\$	3,962,745.26
#399352 - #399375	\$	269,946.08
#399376 - #399392	\$	373,307.38
#192002923- #192002936	\$	11,626.52
#192002943 - #192002958	\$	30,974.74
#192002962 - #192003056	\$	97,226.76
#192003057	\$	55,998.38
#192003066 - #192003113	\$	71,018.43
#192003114 - #192003118	\$	162,431.74
#201900151 - #201900152	\$	316,966.62
#201900162	\$	13,613.83
#202100001 - #202100004	\$	450,663.89
#202100011 - #202100025	\$	15,686.09
#202100026	\$	17,238.00
Total	\$	7,413,319.44

Payroll :

Payroll Vouchers # 116048 - #116152	\$	14,125.70
Payroll Non-Warrant Expenditures	\$	18,576,677.80
Total	\$	18,590,803.50

Associated Student Body Fund :

Following discussion between members of the Board, Dr. Webb, and administration, it was moved by Director Decker, seconded by Director Sproul. President Smith, Director Sproul, Director Banfield, Director Decker, and Director Barrows voted yea, and passed to approve the consent agenda items.

OTHER BUSINESS

30. Recommendation for Adoption of Resolution No. 866 Recommending the Immediate Retirement of the Native American mascots, symbols, images, logos and nicknames at Columbia River High School and Minnehaha Elementary School 30

Resolution No.866, Recommending the Immediate Retirement of Native American mascots, symbols, images, logos and nicknames at Columbia River High School and Minnehaha Elementary School is presented to the Board of Directors for adoption.

Rationale: National organizations, the Washington State Board of Education, the American Psychological Association and local tribal leaders support the retirement of Native American mascots. The continued use of Native American mascots perpetuates inaccurate stereotypes, is offensive and intolerable. The attached resolution retires Native American mascots at Columbian River High School and Minnehaha Elementary School and prohibits the stereotype or personification of any racial or ethnic group as a mascot, nickname, or symbol.

Funding Source: N/A

Reviewed by the Committee of the Whole: YES

Recommendation: That the Board of Directors approve Resolution 866 Recommending the Immediate Retirement of Native American mascots, symbols, images, logos and nicknames at Columbia River High School and Minnehaha Elementary School.

Following discussion between members of the Board, and administration, it was moved by Director Sproul, seconded by Director Barrows. President Smith, Director Sproul, Director Barrows, Director Decker and Director Banfield voted yea, and passed to approve the Adoption of Resolution No. 866 Recommending the Immediate Retirement of the Native American mascots, symbols, images, logos and nicknames at Columbia River High School and Minnehaha Elementary School.

31. Recommendation to Approve an Agreement between the Vancouver School District and ArcPATH Project Delivery, Portland Oregon for Construction Management Services for VSAA 31

Rationale: Construction Management Services are required during construction for the VSAA addition and remodel project. ArcPATH will act as the owner's representative to monitor construction quality and assist with on-site project management including move-in coordination and project close-out activities. ArchPATH provided successful construction management services for the district at Ogden, Truman, and Walnut Grove elementary school projects

Reviewed by the committee of the whole: Yes

Funding Source: Capital Projects Fund

Recommendation: That the Board of Directors approve a contract with ArchPATH Project Delivery, Portland, Oregon for VSAA construction management services in the amount of \$237,700.00 and, authorize the Superintendent to execute the contract document.

Following discussion between members of the Board, and administration, it was moved by Director Banfield, seconded by Director Decker. President Smith, Director Sproul, Director Barrows, Director Decker and Director Banfield voted yea, and passed to approve the Approve an Agreement between the Vancouver School District and ArcPATH Project Delivery, Portland Oregon for Construction Management Services for VSAA.

32. Recommendation to Award Bid No. 2020-071 for the VSAA Addition and Remodel Project 32

Rationale: On August 27, 2020, seven (7) bids were received and opened for the VSAA Addition and Remodel Project. Woodburn Construction, Woodburn, OR submitted the lowest qualified bid. A copy of the bid tabulation is attached.

The project includes the addition of a new secure entrance, science classrooms, a black box/large group flexible performance space and site improvements. The current black box will be remodeled for additional classrooms. The project is part of the 2017 bond program.

The bid includes a base bid, five (5) deductive alternates and two (2) additive alternates. The alternates are value engineering items that may be accepted, if required, to align the bid with available resources. Based on the project budget, it is not necessary to award the deductive alternates and it is recommended that the two additive alternates be accepted.

District staff and consultants have reviewed the bids and it is recommended to accept the lowest qualified bid.

Reviewed by the committee of the whole: Yes

Funding Source: Capital Projects Fund

Recommendation: That the District Board of Directors awards Bid No. 2020-071 to Woodburn Construction, Woodburn, OR for the addition and remodeling to VSAA in the base bid amount of \$10,992,000.00, plus Alternate No. 6 in the amount of \$49,000.00 plus Alternate No. 7 in the amount of \$7,000.00, for a total bid award of \$11,048,000.00, plus WA State sales tax, and authorize the superintendent to execute the appropriate contract documents.

Following discussion between members of the Board, and administration, it was moved by Director Sproul, seconded by Director Barrows. President Smith, Director Sproul, Director Barrows, Director Decker and Director Banfield voted yea, and passed to approve the Award Bid No. 2020-071 for the VSAA Addition and Remodel Project.

33. Recommendation to Approve Resolution No. 867 for the Temporary Reduced Educational Support Program for 2020-2021, VAESP 33

Rationale: The District has adopted policy 5280, which provides that program and staff reductions may be required as a result of many factors, including, but not limited to, enrollment decline, programmatic needs or interests, and a change in staffing needs. The District is currently serving students through remote instruction (Distance Learning 2.0), resulting in a need to temporarily reduce educational support programs for Vancouver Association of Educational Support Professionals, (VAESP) for the 2020-2021 school year.

Recommendation: That the Board of Directors Adopt Resolution No. 867 for the Temporary Reduced Educational Support Program for the 2020-2021 School Year.

Following discussion between members of the Board, and administration, it was moved by Director Sproul, seconded by Director Barrows. President Smith, Director Sproul, Director Barrows, Director Decker and Director Banfield voted yea, and passed to approve the Approve Resolution No. 867 for the Temporary Reduced Educational Support Program for 2020-2021, VAESP.

34. Recommendation to Approve Resolution No. 868 for the Temporary Reduced Educational Support Program for 2020-2021, SEIU 34

Rationale: The District has adopted policy 5280, which provides that program and staff reductions may be required as a result of many factors, including, but not limited to, enrollment decline, programmatic needs or interests, and a change in staffing needs. The District is currently serving students through remote instruction (Distance Learning 2.0), resulting in a need to temporarily reduce educational support programs for Services Employees' International Union, Local 925 (SEIU) for the 2020-2021 school year.

Recommendation: That the Board of Directors Adopt Resolution No. 868 for the Temporary Reduced Educational Support Program for the 2020-2021 School Year.

Following discussion between members of the Board, and administration, it was moved by Director Sproul, seconded by Director Decker. President Smith, Director Sproul, Director Barrows, Director Decker and Director Banfield voted yea, and passed to approve the Approve Resolution No. 868 for the Temporary Reduced Educational Support Program for 2020-2021, SEIU.

OTHER BUSINESS

Superintendent's Report

None

Board of Director's Report

None

Executive Session

None

Information Items

Financial Statements- July 2020

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Adjournment—6:52 p.m.

There being no further business to transact, the regular meeting was adjourned.

President, Board of Directors

Secretary, Board of Directors